

BA POLITICAL SCIENCE
THIRD SEMESTER [REPEAT]
PUBLIC ADMINISTRATION-II
BPS – 302

**SET
A**

[USE OMR SHEET FOR OBJECTIVE PART]

Duration: 3 hrs.

Full Marks: 70

Time: 30 mins.

Marks: 20

(Objective)

Choose the correct answer from the following:

1×20=20

1. The term *theory* means----
 - a. Rules and regulations
 - b. Set of ideas
 - c. Both (a) & (b)
 - d. None of the above
2. When was the Human Relations Movement started?
 - a. 1930s
 - b. 1940s
 - c. 1950s
 - d. 1960s
3. How many basic parts are there in the System Theory?
 - a. Two
 - b. Three
 - c. Four
 - d. Five
4. Decision-making is _____ oriented.
 - a. Action
 - b. Motive
 - c. Performance
 - d. All of the above
5. The Human Relations Theory lays emphasis on.....
 - i) People
 - ii) Motivation
 - iii) Informal group
 - iv) Principles of OrganisationSelect the correct codes:
 - a. i, ii, iii
 - b. i, ii, iv
 - c. ii, iv
 - d. i, ii, iii, iv
6. "Civil service is a professional body of officials, permanent, paid and skilled", stated by-----
 - a. E. N. Gladden
 - b. Max Weber
 - c. Tomlin Commission
 - d. Herman Finer

7. Which of the following is/are the 'general qualifications' required for the recruitment process of the employees?
- i) Educational
 - ii) Technical
 - iii) Experience
 - iv) Executive Ability
- Select the correct codes:
- a. i, ii, iii, iv
 - b. i, ii
 - c. i, iv
 - d. None of the above
8. Arrange the following stages in the recruitment process in proper order:
- i) Selection
 - ii) Advertisement/announcement of vacant posts
 - iii) Placement
 - iv) Appointment
- Select the correct codes:
- a. ii, i, iv, iii
 - b. i, ii, iii, iv
 - c. ii, i, iii, iv
 - d. iv, iii, i, ii
9. Which of the following is/are the techniques used in training process for the employees of an enterprise?
- i) Lecture Method
 - ii) Induction Training
 - iii) Case Study Method
 - iv) Role Play
- Select the correct codes:
- a. i, iii, iv
 - b. i, ii, iii, iv
 - c. Only ii
 - d. None of the above
10. In 1948, the first National Police Academy was set up at.....
- a. Delhi
 - b. Mussoorie
 - c. Rajasthan
 - d. Dehradun
11. Financial administration deals with.....
- a. Money
 - b. Budget
 - c. Tax
 - d. All of the above
12. Budget is.....
- a. Annual finance estimate
 - b. Annual tax estimate
 - c. Annual expenditure estimate
 - d. Annual income estimate
13. Who prepared the Indian budget?
- a. Finance ministry
 - b. Finance minister
 - c. Budgetary committee
 - d. Prime minister's office

14. In India for every state there is
- a. A same budget
 - b. A different budget
 - c. No budget
 - d. None of the above
15. Indian parliament is consists of.....
- a. One upper house
 - b. One lower house
 - c. Two lower houses
 - d. One upper house and one lower house
16. Indian constitution is based on.....
- a. Rule of parliament
 - b. Rule of law
 - c. Rule of president of India
 - d. All of the above
17. Habeas Corpus is a means of.....
- a. Budgetary control
 - b. Administrative control
 - c. Judicial control
 - d. Parliamentary control
18. is a means of parliamentary control.
- a. Debate in parliament
 - b. Annual budget
 - c. Prime minister
 - d. Political parties
19. Corruption is.....
- a. Harmful for democracy
 - b. It can ruin the economy
 - c. It leads to unstable administrative system
 - d. All of the above
20. CBI is related to.....
- a. Politics
 - b. Police
 - c. Army
 - d. Corruption

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(PART-B : Descriptive)

Time : 2 hrs 40. min

Marks : 50

[Answer question no.1 & any four (4) from the rest]

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| 1. State the term Personnel Administration. Elucidate its significance in the present administrative scenario. | 2+8=10 |
| 2. Give a critical assessment of the Systems Theory. | 10 |
| 3. Critically discuss the G. Elton Mayo's Human Relations Theory. | 10 |
| 4. Define Training. Mention the types and explicate the role of training. | 2+3+5=10 |
| 5. What do you understand by the term 'financial administration'? Discuss its scope. | 5+5=10 |
| 6. Explain the importance of budget. Enumerate the characteristics of a good budget. | 5+5=10 |
| 7. What do you mean by judicial control? Describe the means of judicial control in India. | 5+5=10 |
| 8. Write short notes on:
a) Formulation of budget
b) Corruption in bureaucracy | 5+5=10 |

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