

BACHELOR OF COMMERCE  
FIRST SEMESTER  
BUSINESS ORGANIZATION & MANAGEMENT PRACTICES  
BCM – 911 [IDMj]

**SET  
A**

[USE OMR SHEET FOR OBJECTIVE PART]

Duration: 3 hrs.

Full Marks: 70

Time: 30 mins.

**(Objective)**

Marks: 20

*Choose the correct answer from the following:*

*1 × 20 = 20*

1. Which of the following is not a function of management?  
a. Planning  
b. Staffing  
c. Co-operation ✓  
d. Controlling
2. Management is  
a. An art ✓  
b. A science  
c. Both art and science  
d. Neither
3. Policy formulation is the function of  
a. Top level management ✓  
b. Middle level management  
c. Operational management  
d. All of the above
4. Budget is an instrument of  
a. Planning ✓  
b. Controlling  
c. Both planning and controlling  
d. None of these
5. Organising is.....  
a. A remedy for all types of problems  
b. Ensure accurate forecasting  
c. None of these  
d. All of these
6. Organising process involve.....  
a. Division of work  
b. Grouping of identical work  
c. All of these ✓  
d. None of these
7. Which of the following is not the functional area of management?  
a. Production Management  
b. Marketing Management  
c. Personnel Management ✓  
d. Information Management
8. The process of sharing authority by superior to subordinate is  
a. Delegation ✓  
b. Accountability  
c. Centralisation  
d. Responsibility

9. Which of the following forms of business organisation has limited liability to his members?
- |                        |                                |
|------------------------|--------------------------------|
| a. Partnership ✓       | b. Company                     |
| c. Sole proprietorship | d. Joint Hindu Family business |
10. Which among the following is not an element of direction?
- |                |                 |
|----------------|-----------------|
| a. Supervision | b. Organising ✓ |
| c. Motivation  | d. Leadership   |
11. Shifting a trainee from one job to another is known as.....
- |                          |                  |
|--------------------------|------------------|
| a. Job rotation          | b. Job playing   |
| c. Programmed learning ✓ | d. None of these |
12. How many types of Cooperative Societies are there?
- |      |      |
|------|------|
| a. 5 | b. 4 |
| c. 6 | d. 8 |
13. Minimum number of members required to form a public company is:
- |        |             |
|--------|-------------|
| a. 12  | b. 1        |
| c. 7 ✓ | d. No limit |
14. Which leadership Theory suggests that "leaders are born not made"?
- |                     |                       |
|---------------------|-----------------------|
| a. Trait theory     | b. Situational theory |
| c. Great man theory | d. Behavioral theory  |
15. The form of business organisation which is specifically found in India is:
- |                        |                                  |
|------------------------|----------------------------------|
| a. Sole proprietorship | b. NGO                           |
| c. Cooperative society | d. Joint Hindu Family business ✓ |
16. Cooperative Societies are compulsorily registered under which of the following Act?
- |                                  |  |
|----------------------------------|--|
| a. The Companies Act, 2013       | b. The Cooperative Societies Act, 1922 ✓ |
| c. The Indian Contract Act, 1872 | d. The Cooperative Societies Act, 1912   |
17. Which type of organisation is not bound to show its accounts to anyone?
- |                          |                        |
|--------------------------|------------------------|
| a. Company               | b. Partnership         |
| c. Sole proprietorship ✓ | d. Cooperative society |
18. Which theory explains that there are two separate factors influence motivation?
- |                              |                                     |
|------------------------------|-------------------------------------|
| a. Adam's Equity theory      | b. Maslow's need hierarchy theory ✓ |
| c. Herzberg's hygiene theory | d. McGregor's Theory X and Theory Y |
19. Aptitude test consists of.....
- |                  |                     |
|------------------|---------------------|
| a. Attitude test | b. Intelligent test |
| c. Interest test | d. All of these ✓   |

20. Partner who does not take part in the day to day activities of the business is a .....partner.
- a. Active
  - b. Dormant
  - c. Secret
  - d. None of these

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**(Descriptive)**

Time : 2 Hr. 30 Mins.

Marks : 50

[ Answer question no.1 & any four (4) from the rest ]

- |  |        |
|--|--------|
| 1. State the difference between partnership and co-operative business.                         | 10     |
| 2. Discuss the meaning and features of a HUF of business organisation.                         | 3+7=10 |
| 3. Discuss the nature and objectives of Management.  | 5+5=10 |
| <del>4.</del> What is planning? Discuss the steps involved in planning process.                | 3+7=10 |
| 5. Discuss in detail Maslow's Need Hierarchical theory. Mention the limitations of the theory. | 7+3=10 |
| 6. Define leadership. Narrate Blake and Mouton's Managerial Grid theory.                       | 4+6=10 |
| 7. Discuss in detail the different types of plan.  | 10     |
| <del>8.</del> What is motivation? Highlight the factors influencing motivation.                | 3+7=10 |

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