

MA EDUCATION
THIRD SEMESTER
EDUCATIONAL MANAGEMENT
MAE – 304A

**SET
A**

[USE OMR SHEET FOR OBJECTIVE PART]

Duration: 1.30 hrs.

Full Marks: 35

Time: 15 mins.

(Objective)

Marks: 10

Choose the correct answer from the following:

1×10=10

1. The constituents of educational management are
 - a. Educational planning, technical skill, human relation and motivation
 - b. Educational planning, organization, controlling and supervision
 - c. Educational organization, management, planning and action planning
 - d. Educational supervision, planning, controlling and organization
2. Leadership would be 3'Ps
 - a. Person, people and purpose
 - b. Person, people and perspective
 - c. Person, people and pleasure
 - d. Person, people and peace
3. Educational management is a activity
 - a. Meaningful
 - b. Alternative
 - c. Cognitive
 - d. Purposeful
4. Organization is one of the important function of
 - a. Management
 - b. Leadership
 - c. Cooperation
 - d. None of these
5. Social justice approach emphasizes justice to the disadvantaged sections of society and is based on
 - a. Article 15
 - b. Article 30
 - c. Article 25
 - d. Article 45
6. Leadership is the process by which an executive can, guide and influence the behavior of others
 - a. Order
 - b. Plan
 - c. Direct
 - d. All of these
7. A successful criteria for effective school management is
 - a. To get planned target
 - b. Improve performance
 - c. Stress on future performance
 - d. None of the above

8. Educational administration is a process of
- a. Utilizing appropriate resources for development of human qualities
 - b. Manage activities of educational institutions
 - c. Planning, organizing, directing and controlling
 - d. None of the above
9. The process of school development planning is enhance by
- a. To promote desirable goals
 - b. To achieve agreed standards
 - c. To judge success
 - d. Motivation
10. The basic purpose of supervision is to help
- a. Children learn more effectively
 - b. Teachers in improving methods
 - c. Teachers in understanding pupil
 - d. Teachers in dealing pupils
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(Descriptive)

Time : 1 Hr. 15 Mins.

Marks : 25

[Answer question no.1 & any two (2) from the rest]

1. Discuss the meaning and nature of educational management. What are the basic principles of educational management? 4+6=10
2. Discuss elaborately the social demand and rate return approaches to educational planning. 5+5=10
3. How educational administration and organization go hand in hand? Discuss the factors affecting educational planning and administration. 5+5=10
4. A teacher can use different kind of skills to managing the classroom. Discuss. 10
5. Write short notes on: 5+5=10
 - a) Styles of leadership
 - b) Supervision as a process
 - c) PERT
 - d) IQAC

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