

MASTER OF LIBRARY & INFO. SCIENCE
THIRD SEMESTER [SPECIAL REPEAT]
PRESERVATION & CONSERVATION OF LIBRARY MATERIALS
MLS – 302B

**SET
A**

[USE OMR SHEET FOR OBJECTIVE PART]

Duration: 3 hrs.

Full Marks: 70

Time: 30 mins.

(Objective)

Marks: 20

Choose the correct answer from the following:

1 × 20 = 20

1. Materials that originate in a digital form known as
 - a. Born Digital Material
 - b. Digital Material
 - c. New age Materials
 - d. Soft Material
2. Old and fragile books can be preserved in libraries by
 - a. Microfilming
 - b. Rebinding
 - c. Digitizing
 - d. All the above
3. How maps can be protected in a library?
 - a. Through Mounting Process
 - b. Through Perfect Binding
 - c. Through stitching
 - d. All the above
4. Basic remedial treatment is intended to make materials and to ensure that to make them
 - a. Usable and no more treatments required
 - b. Identifying the causes of deterioration
 - c. Usable and ensure that they won't require major treatment down the road
 - d. None of the above
5. Maintenance work of a library consists of
 - a. shelving and re-shelving
 - b. supervision of the collection
 - c. stocktaking and weeding;
 - d. All of the above
6. For displaying _____, usually Step type, Pigeon hole type, Inclined type racks are used.
 - a. Manuals
 - b. Periodicals
 - c. Manuscripts
 - d. New Arrivals
7. Where the National Archive of India is Located
 - a. New Delhi
 - b. Kolkata
 - c. Mumbai
 - d. Nagpur
8. ____ is a non-serial publication complete in one volume (book) or a definite number of volumes
 - a. Bibliographies
 - b. Monograph
 - c. microfilms
 - d. All of the above

9. The writer uses_____ to inscribe letters in Palm leaves
 - a. Stylus
 - b. Quill
 - c. Metal-nibbed pen
 - d. None of the above
10. Which among the below is not an environmental factor for deterioration of library materials
 - a. Heat
 - b. Humidity
 - c. Dirt
 - d. Flood
11. What is the name of the book where Ranganathan have diagrammatically represented the book binding chain?
 - a. Physical Bibliography for Librarians
 - b. Physical Biography for Librarians
 - c. Social Biography for Librarians
 - d. Physical Bibliography for Libraries
12. _____Code of practice for reinforced binding of library books and periodicals in India.
 - a. IS 3050-1965
 - b. IN 3050-1965
 - c. IS 3015-1968
 - d. 305-1955-IN
13. ANSI/NISO/LBI standard describes technical specifications and materials specifications for first-time hardcover binding of
 - a. Serials
 - b. rebinding of hardcover books
 - c. paperbound books for library use
 - d. All the above
14. Cuneiform means:
 - a. system of writing used in the ancient Western Europe
 - b. system of writing used in the ancient Middle East.
 - c. A kind of ink
 - d. None of the above
15. IFLA launched its programme on preservation, known as PRESERVATION AND CONSERVATION (PAC) at the Vienna Conference on the Preservation of Library Materials in ____
 - a. 1984
 - b. 1964
 - c. 1955
 - d. 1994
16. Who said "preservation as a social need and emphasized the need to identify library as a social memory"
 - a. C A Cutter
 - b. Dr S R Ranganathan
 - c. Henry Woods
 - d. Melvil Dewey
17. Preservation includes_____ of materials in all formats.
 - a. Repair
 - b. Restoration
 - c. Deselection
 - d. All the above
18. The term Lexicography is associated with?
 - a. Compilation of Encyclopedia
 - b. Compilation of Hand books
 - c. Compilation of Dictionaries
 - d. Compilation of rare books
19. Maintenance work of a library consists of
 - a. shelving and re-shelving
 - b. supervision of the collection
 - c. stocktaking and weeding
 - d. All of the above

20. Fumigation Chamber was inaugurated for preserving
- a. Printed Documents
 - b. Sound Documents
 - c. palm-leaf manuscripts
 - d. Microforms

(Descriptive)

Time : 2 Hr. 30 Mins.

Marks : 50

[Answer question no.1 & any four (4) from the rest]

1. What do you understand by preventive preservation? Explain the preventive and curative measures to control the deterioration of Library Materials? 3+7=10
2. Write a brief note of preservation techniques of non- book material 10
3. What are the Materials used in ancient World for recording treasured information? Write your judgement on the importance writing materials. 6+4=10
4. What is the prescribed standard of India for book binding? Explain Ranganathan's Representation of Book-Binding as a chain of 11 links. 3+7=10
5. What are the causes of deterioration of library materials? Explain why paper in old books deteriorates? 8+2=10
6. What is stock verification in library? Discuss about the various methods of stock verification applied in a library. 3+7=10
7. Write the considerations that determine need for binding a book. Describe the various binding styles 3+7=10
8. Short Notes on Any Two: 5+5=10
 - a) Binding Policy for Libraries
 - b) Weeding
 - c) Binding Materials

= = *** = =