

ABSTRACT

This study which is exploratory is about Management of Human Resource and Administration of Hospitals. Hospitals are institutions which are related to diagnostic, curative and preventive aspects of Health. Human Resource Management is one of the most important and complex responsibilities of Hospital Administration. For running the Administration of Hospitals, the Human Resource Department operates in an auxiliary or advisory capacity to other departments. The Human Resource Manager who heads this Department is an important functionary who should be involved in making strategic decisions. However, going by the type of Hospital it is seen that not all Hospitals give emphasis on this because of which there is absence of total quality care. Whether Human Resource Department exists in a Hospital or not; if at all it exists than in what form, whether or not Human Resource Managers are involved in making strategic decisions about selection, service conditions, determining the training needs of Hospital Personnel and whether the practices adopted in these areas have anything to do with the organizational structure of Hospitals are the areas which are critically examined in this study. For the purpose of this study 20 Hospitals of Kamrup (Metro) district have been selected out of which 9 are Government Hospitals, 1 Autonomous Hospital and 10 private Hospitals. This study is based on purposive sampling keeping the sample size 340. Simple statistical methods, Bars, Diagrams and Tables are used for sample data analysis.