

**BACHELOR OF COMMERCE
FIRST SEMESTER [REPEAT]
BUSINESS ORGANIZATION & MANAGEMENT PRACTICES
BCM – 911 [IDMj]**

**SET
A**

[USE OMR SHEET FOR OBJECTIVE PART]

Duration: 3 hrs.

Full Marks: 70

Time: 30 mins.

Marks: 20

(Objective)

Choose the correct answer from the following:

1 × 20 = 20

1. Which of the following is not a function of management?
 - a. Planning
 - b. Staffing
 - c. Co-operation
 - d. Controlling
2. Management is
 - a. An art
 - b. A science
 - c. Both art and science
 - d. Neither
3. Policy formulation is the function of
 - a. Top level management
 - b. Middle level management
 - c. Operational management
 - d. All of the above
4. Budget is an instrument of
 - a. Planning
 - b. Controlling
 - c. Both planning and controlling
 - d. None of these
5. Organising is.....
 - a. A remedy for all types of problems
 - b. Ensure accurate forecasting
 - c. None of these
 - d. All of these
6. Organising process involve.....
 - a. Division of work
 - b. Grouping of identical work
 - c. All of these
 - d. None of these
7. Which of the following is not the functional area of management?
 - a. Production Management
 - b. Marketing Management
 - c. Personnel Management
 - d. Information Management
8. The process of sharing authority by superior to subordinate is
 - a. Delegation
 - b. Accountability
 - c. Centralisation
 - d. Responsibility

9. Which of the following forms of business organisation has limited liability to his members?
 - a. Partnership
 - b. Company
 - c. Sole proprietorship
 - d. Joint Hindu Family business
10. Which among the following is not an element of direction?
 - a. Supervision
 - b. Organising
 - c. Motivation
 - d. Leadership
11. Shifting a trainee from one job to another is known as.....
 - a. Job rotation
 - b. Job playing
 - c. Programmed learning
 - d. None of these
12. How many types of Cooperative Societies are there?
 - a. 5
 - b. 4
 - c. 6
 - d. 8
13. Minimum number of members required to form a public company is:
 - a. 12
 - b. 1
 - c. 7
 - d. No limit
14. Which leadership Theory suggests that "leaders are born not made"?
 - a. Trait theory
 - b. Situational theory
 - c. Great man theory
 - d. Behavioral theory
15. The form of business organisation which is specifically found in India is:
 - a. Sole proprietorship
 - b. NGO
 - c. Cooperative society
 - d. Joint Hindu Family business
16. Cooperative Societies are compulsorily registered under which of the following Act?
 - a. The Companies Act, 2013
 - b. The Cooperative Societies Act, 1922
 - c. The Indian Contract Act, 1872
 - d. The Cooperative Societies Act, 1912
17. Which type of organisation is not bound to show its accounts to anyone?
 - a. Company
 - b. Partnership
 - c. Sole proprietorship
 - d. Cooperative society
18. Which theory explains that there are two separate factors influence motivation?
 - a. Adam's Equity theory
 - b. Maslow's need hierarchy theory
 - c. Herzberg's hygiene theory
 - d. McGregor's Theory X and Theory Y
19. Aptitude test consists of.....
 - a. Attitude test
 - b. Intelligent test
 - c. Interest test
 - d. All of these

20. Partner who does not take part in the day to day activities of the business is apartner.

- a. Active
- b. Dormant
- c. Secret
- d. None of these

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(Descriptive)

Time : 2 Hr. 30 Mins.

Marks : 50

[Answer question no.1 & any four (4) from the rest]

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| 1. State the difference between partnership and co-operative business. | 10 |
| 2. Discuss the meaning and features of a HUF of business organisation. | 3+7=10 |
| 3. Discuss the nature and objectives of Management. | 5+5=10 |
| 4. What is planning? Discuss the steps involved in planning process. | 3+7=10 |
| 5. Discuss in detail Maslow's Need Hierarchical theory. Mention the limitations of the theory. | 7+3=10 |
| 6. Define leadership. Narrate Blake and Mouton's Managerial Grid theory. | 4+6=10 |
| 7. Discuss in detail the different types of plan. | 10 |
| 8. What is motivation? Highlight the factors influencing motivation. | 3+7=10 |
