

BA POLITICAL SCIENCE  
SECOND SEMESTER [REPEAT]  
PUBLIC ADMINISTRATION  
BAP – 202

SET  
A

[USE OMR SHEET FOR OBJECTIVE PART]

Duration: 3 hrs.

Full Marks: 70

Time: 30 mins.

Marks: 20

1 × 20 = 20

**(Objective)**

Choose the correct answer from the following:

1. "Public Administration is concerned with the administration of the government", stated by.....
  - a. E. N. Gladden
  - b. L. Gulick
  - c. L. Urwick
  - d. H. Fayol
2. The term 'administration' is derived from which origin word?
  - a. Greek
  - b. Latin
  - c. Scandinavian
  - d. None of the above
3. How many stages are found in the evolution and growth of the discipline of Public Administration till now?
  - a. Two
  - b. Three
  - c. Six
  - d. Eight
4. Administration consists of managerial activities undertaken in pursuit of an objective in view..... This is considered as the view of.....
  - a. Managerial View of Administration
  - b. Integral View of Administration
  - c. Wider View of Administration
  - d. None of the above
5. In which Phase the 'Era of Challenges' took place?
  - a. Period I
  - b. Period II
  - c. Period III
  - d. Period IV
6. .... means rule or control of the higher over the lower
  - a. Hierarchy
  - b. Unity of command
  - c. Span of control
  - d. Delegation
7. .... simplifies the procedure of movement of files because of strict adherence to the rule of "through proper channel" and makes it easy to know where a particular file is.
  - a. Hierarchy
  - b. Unity of command
  - c. Span of control
  - d. Delegation
8. Who introduced the term *Scalar Process*?
  - a. Dwight Waldo
  - b. Herbert Simon
  - c. Mooney and Reiley
  - d. Henri Fayol and Herbert Simon
9. .... means an employee should receive orders from one superior only.
  - a. Hierarchy
  - b. Unity of command
  - c. Span of control
  - d. Delegation

10. "A corollary of the chain of command is unity of command, the principle that each employee should have only one boss". Who gave the aforesaid definition?
  - a. L D White
  - b. Reiley
  - c. F W Taylor
  - d. Dimock and Dimock
11. Who is regarded as the father of Public Administration?
  - a. Woodrow Wilson
  - b. Henry Fayol
  - c. Max Weber
  - d. Herbert Simon
12. Which of the following is/ are the other names of Classical theory of Administration?
  - a. Traditional Theory
  - b. Mechanistic Theory
  - c. Both (a) & (b)
  - d. None of the above
13. The book entitled as 'Papers on the Science of Administration' was published by.....
  - a. Luther Gulick
  - b. Henry Fayol
  - c. Lyndall Urwick
  - d. Luther Gulick & Lyndall Urwick
14. Who is regarded as the father of Classical Theory?
  - a. Woodrow Wilson
  - b. Luther Gulick
  - c. Henry Fayol
  - d. Max Weber
15. "The art of administration is the direction, coordination and control of many persons to achieve some purpose or objective", stated by.....
  - a. L. D. White
  - b. Mooney
  - c. A. Maslow
  - d. P. H. Appleby
16. The administrative agencies which perform the functions that directly contribute to the achievement of primary or main purpose of government organisation are known as.....agencies
  - a. Line
  - b. Staff
  - c. auxiliary
  - d. None of the above
17. Department, public corporations Independent Regulatory Commission are types of .....agencies.
  - a. Line
  - b. staff
  - c. auxiliary
  - d. None of the above
18. ....agencies perform housekeeping functions.
  - a. Line
  - b. Staff
  - c. Auxiliary
  - d. None of the above
19. Who wrote the book "Reinventing Government: How The Entrepreneurial Spirit Is Transforming The Public Sector"?
  - a. Herbert Simon
  - b. Dwight Waldo
  - c. David Osborne
  - d. L D White
20. With which outlook the Minnowbrook Conference is associated?
  - a. NPM
  - b. NPA
  - c. All of the above
  - d. None of the above

**(Descriptive)**

Time : 2 Hr. 30 Mins.

Marks : 50

[ Answer question no.1 & any four (4) from the rest ]

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. Define Public Administration. Describe its scope.                                                                                                                                                   | 3+7=10   |
| 2. State the Phases of the evolution and growth of the discipline of Public Administration. Write any four each similarities and differences between Public Administration and Private Administration. | 2+4+4=10 |
| 3. Write a note on meaning, features, advantages and disadvantages of Hierarchy.                                                                                                                       | 10       |
| 4. Discuss the meaning and types of Line agencies.                                                                                                                                                     | 5+5=10   |
| 5. Explain the contributions of Henry Fayol towards the growth of Classical Theory of Administrative Management.                                                                                       | 10       |
| 6. Critically discuss the <i>Theory of Scientific Management</i> by F. W. Taylor.                                                                                                                      | 10       |
| 7. What is <i>Good Governance</i> ? Explain its characteristics or principles.                                                                                                                         | 5+5=10   |
| 8. Write a note on NPA highlighting its goals.                                                                                                                                                         | 10       |

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