

**BA LLB
THIRD SEMESTER
POLITICAL SCIENCE III:
PUBLIC ADMINISTRATION
BLB – 302 [REPEAT]
[USE OMR FOR OBJECTIVE PART]**

**SET
A**

Duration: 3 hrs.

Full Marks: 70

Time: 30 min.

(Objective)

Marks: 20

Choose the correct answer from the following:

1×20=20

1. "The concept of unity of command requires that every member of an organisation should report to one and only one leader"- Who said this?
 - a. Henry Fayol
 - b. Dimock and Dimmock
 - c. Pfiffner and Presthus
 - d. David Easton
2. The Second Stage of Public Administration is-
 - a. Principles of Administration
 - b. Era of Challenge
 - c. Dichotomy
 - d. Politics-Administration
3. The Third Minnowbrook Conference was held in-
 - a. 1988
 - b. 2007
 - c. 1907
 - d. 2008
4. Administration is derived from-
 - a. Greek word ad ministrare
 - b. Latin word ad ministrare
 - c. French word ad ministrare
 - d. Spanish word ad ministrare
5. The book- A Piece Rate System (1895) was written by-
 - a. F W Taylor
 - b. Alfred Taylor
 - c. Pfifner
 - d. Easton
6. Human relation theory came into existence in-
 - a. 1980
 - b. 1930
 - c. 1935
 - d. 1970
7. Who is the father of Classical Theory?
 - a. Elton Mayo
 - b. Talor
 - c. Simon
 - d. Henry Fayol
8. Time Study and Motion Study is a part of-
 - a. Human Relation Theory
 - b. Behavioral Theory
 - c. Scientific Management Theory
 - d. Classical Theory
9. Regularities is one of the important basic premises of-
 - a. Behavioural Approach
 - b. Post Behavioural Approach
 - c. Classical Approach
 - d. Scientific Theory

10. The term Bureaucracy was first coined by-
 - a. Martin Albrow
 - b. Weber
 - c. Gournay
 - d. Mayo
11. *Red tapism* is a major Disadvantage of-
 - a. Unity of Command
 - b. Span of Control
 - c. Authority
 - d. Hierarchy
12. " Authority is the right to give orders and the power to exact obedience"- who said this?
 - a. Henry Fayol
 - b. Max Weber
 - c. Mayo
 - d. Simon
13. The administrative organisation of government consists oftypes of agencies.
 - a. 6
 - b. 2
 - c. 5
 - d. 3
14. The financial year of UK starts from-
 - a. 1 April to 1st March
 - b. 30th April to 1st March
 - c. 1st April to 31st March
 - d. None of the Above
15. Independent Regulatory Commissions (IRC) is an important type of-
 - a. Auxiliary Agencies
 - b. Line
 - c. Staff
 - d. Administration
16. Consolidated fund of India works where-
 - a. All receipts are credited and all payments are debited
 - b. All receipts are debited
 - c. All payments are debited
 - d. None of the above
17. "*Rule of Lapse*" is an important principle of-
 - a. Span of Control
 - b. Budget
 - c. Audit
 - d. Taxation
18. The Scheme of Integrated Financial Advisor was introduced first in-
 - a. Ministry of Finance
 - b. Ministry of Shipping and Transport
 - c. Ministry of Home Affairs
 - d. Ministry of External Affairs
19. In POSDCoRB , "S" stands for-
 - a. Security
 - b. Stuffing
 - c. Staffing
 - d. Systematic
20. In Budget,
 - a)Estimating should be close
 - b)Estimates should not be on Departmental basis
 - a. B is true
 - b. Both are false
 - c. Both are true
 - d. A is true

(Descriptive)

Time : 2 hrs. 30 min.

Marks : 50

[Answer question no.1 & any four (4) from the rest]

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|----|--|--------|
| 1. | What are the major works of Line , Staff and Auxiliary Agencies?
Explain | 10 |
| 2. | Explain the Scope of Public Administration by stating some differences between Public and Private Administration . | 5+5=10 |
| 3. | Elaborate Scientific Management Theory and Human Relation Theory | 5+5=10 |
| 4. | What is Budget? Explain the Principles and Types of Budget . | 2+8=10 |
| 5. | Explain the Functions of Chief Executive. | 10 |
| 6. | What are the Principles of Hierarchy? Elaborate the advantages and disadvantages of Hierarchy. | 5+5=10 |
| 7. | What do you mean by Centralised and Decentralisation?
Elaborate your answer with reference. | 10 |
| 8. | Elaborate Legislative Control and Executive Control over Public Administration. | 10 |

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